

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

**MINUTES  
BREWSTER VILLAGE COUNCIL  
DECEMBER 15, 2025  
7:00 P.M.**

Brewster Village Council met in regular session with Mayor Chuck Hawk presiding.

Council Members bowed their heads for the invocation provided by Mayor Hawk, followed by the Pledge of Allegiance to the flag.

The meeting took place in the Community Room.

COUNCIL MEMBER LONG MOVED, SECONDED BY COUNCIL MEMBER DORKOFF and motion carried to excuse Council Member Fox from tonight's meeting. The vote: All yes.

COUNCIL MEMBER HILLIARD MOVED, SECONDED BY COUNCIL MEMBER DORKOFF and motion carried to excuse Council Member Godwin from tonight's meeting. The vote: All yes.

**MEMBERS PRESENT:**

Charles Hawk, Mayor

Brett Long, Council Member

Tom Hilliard, Council Member

Tim Dorkoff, Council Member

Sydney Radich, Council Member

**VILLAGE OFFICIALS:**

Michael L Miller, Village Administrator

Kris King, Clerk-Treasurer

Jerry Yost, Village Solicitor

**MINUTES FROM THE DECEMBER 1, 2025, REGULAR COUNCIL MEETING:**

COUNCIL MEMBER LONG MOVED, SECONDED BY COUNCIL MEMBER RADICH and motion carried to approve the minutes as presented. The vote: All yes.

**MINUTES FROM THE DECEMBER 1, 2025, STREET COMMITTEE MEETING:**

COUNCIL MEMBER LONG MOVED, SECONDED BY COUNCIL MEMBER RADICH and motion carried to approve the street committee meeting. The vote: All yes.

**PRESENTATION OF BILLS:**

COUNCIL MEMBER LONG MOVED, SECONDED BY COUNCIL MEMBER DOROFF and motion carried to accept the bills in the amount of \$244,685.69. The vote: All yes.

**AUDIENCE:**

Joyce Cunningham and Chief Nathan Taylor

**PRESENTATION OF GUESTS:**

None

**CONSIDERATION OF ORDINANCES:** Titles of each read by Village Solicitor Jerry Yost.

**ORDINANCE 68-2025:** An Ordinance Authorizing a Resolution of Temporary Appropriations for 2026 was given third reading.

COUNCIL MEMBER HILLIARD MOVED, SECONDED BY COUNCIL MEMBER LONG and motion carried to approve resolution of temporary appropriations for 2026. The vote: All yes.

**ORDINANCE 69-2025:** An ordinance transferring funds from the General Fund to the Capital Improvement Fund, Parks and Grounds Fund, Fire Equipment Capital Fund, and the Ambulance Fund for 2025; declaring emergency on the third reading was given third reading.

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ December 15 20 25 \_\_\_\_\_

COUNCIL MEMBER LONG MOVED, SECONDED BY COUNCIL MEMBER DORKOFF and motion carried to approve the transferring of funds from the General Fund to the Capital Improvement, Parks and Grounds Fund, Fire Equipment Capital Fund, and the Ambulance Fund for 2025. The vote: All yes.

**ORDINANCE 70-2025:** An Ordinance of Supplemental Appropriations and Amending #08-2025 and #43-2025 relating to Appropriations and providing for the transfer of funds within said funds for the fiscal year ending December 31, 2025: declaring emergency on third reading was given third reading.

COUNCIL MEMBER HILLIARD MOVED, SECONDED BY COUNCIL MEMBER LONG and motion carried to approve an Ordinance of Supplemental Appropriations and amending #08-2025 and #43-2025 relating to Appropriations and providing for the transfer of funds within said funds for the fiscal year ending December 31, 2025. The vote: All yes.

**ORDINANCE 71-2025:** A Resolution Authorizing the Amendment and Appropriation of Additional Funds for 2025 and declaring an emergency on third reading was given third reading.

COUNCIL MEMBER HILLIARD MOVED, SECONDED BY COUNCIL MEMBER DORKOFF and motion carried for the Resolution Authorizing the Amendment and Appropriation of Additional Funds for 2025. The vote: All yes.

**ORDINANCE 72-2025:** A Resolution Expressing the Intent of Brewster Village Council for the Village to sell unneeded, obsolete, or unfit municipal property on the internet for 2026 was given third reading.

COUNCIL MEMBER HILLIARD MOVED, SECONDED BY COUNCIL MEMBER LONG and motion carried to approve the legislation as read. The vote: All yes.

**ORDINANCE 73-2025:** An Ordinance Authorizing the Village Administrator to prepare specifications and advertise for bids for the 2026 Paving Program; declaring emergency on third reading was given third reading.

COUNCIL MEMBER HILLIARD MOVED, SECONDED BY COUNCIL MEMBER DORKOFF and motion carried to authorize the Village Administrator to prepare specifications and advertise for bids for the 2026 Paving Program. The vote: All yes.

**THIRD READING:** An Ordinance Authorizing and Directing the Village Administrator to enter a three-year contract with The Tuscarawas Township Board of Trustees for Fire Protection, Emergency Rescue and Emergency Medical Services to be provided by the Brewster Fire Department; and declaring an emergency on third reading.

COUNCIL MEMBER LONG MOVED, SECONDED BY COUNCIL MEMBER HILLIARD to table this proposal regarding a three-year contract until further information is received. The vote: All yes.

**THIRD READING:** An Ordinance Authorizing and Directing the Village Administrator to enter into an agreement with the Board of Trustees of the Local Organized Governments in Cooperation (L.O.G.I.C.) for full dispatching services for the Village Police Department and the Village Fire Department by the Regional Dispatching (RED) Center; and declaring an emergency on third reading.

COUNCIL MEMBER LONG MOVED, SECONDED BY COUNCIL MEMBER HILLIARD to table entering into this agreement until further information is received. The vote: All yes.

**THIRD READING:** An Ordinance Authorizing and Directing the Village Administrator to enter a contract with the City of Massillon Law Department to provide prosecution services in Massillon Municipal Court and other related legal services from January 1, 2026 through December 31, 2026; and declaring an emergency on third reading.

# RECORD OF PROCEEDINGS

Minutes of

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ December 15 \_\_\_\_\_ 20 25 \_\_\_\_\_

COUNCIL MEMBER LONG MOVED, SECONDED BY COUNCIL MEMBER HILLIARD to table entering into the contract until further information is received. The vote: All yes.

**SECOND READING:** An Ordinance for the Second Amendment to the Asset Purchase and Sales Agreement between the Village of Brewster, Ohio and AMP Transmission, LLC.

**FIRST READING:** An Ordinance authorizing the Village Administrator to make preparation for and advertise for bids for the Wabash Water Main Replacement Project.

**FIRST READING:** An Ordinance authorizing the Village Administrator to contract with MCTV for attachment of MCTV to Brewster Power Poles.

**FIRST READING:** An ordinance authorizing the Village Administrator to contact with Frontier for attachment of Frontier facilities to Brewster Power Poles.

**FIRST READING:** An Ordinance amending ordinance 10-2025 to Adjust the Compensation of Village Employees for 2026.

**FIRST READING:** A Resolution to enter into an agreement with the Ohio Department of Transportation to obtain, as needed, brine for snow and ice removal.

**MUNICIPAL DEPARTMENT REPORTS:**

**A. POLICE DEPARTMENT:** *Chief Nathan Taylor*

1. Calls to date in December 236. Year-to-date calls: 6,756.
2. Chief Taylor is recommending Officer Proffitt to be moved to full time, effective immediately. Officer Proffitt has passed her background, physical, and psychological.
3. Update on the vehicles. We are still waiting for the final word from Chevy regarding Car #4 (Tahoe). Note that it has a bad engine but a good body. There is a 3-year (100,000-mile warranty). The cost to replace the bad engine is estimated at \$15,793. GM will credit us \$6035.00. Note that it has 332 miles equivalent (due to idling). Once we get the final word from Progressive and Chevy, Chief Taylor will know what needs to be done.
4. Computer Software—nothing to report.
5. Dispatch—All is well and we are very happy with the transfer.

**B. FIRE DEPARTMENT:** *Chief Colucy (excused)*

1. Year to Date Call Total: 961
2. Chief Colucy needs permission to apply for the State Fire Marshalls Grant for the Hose Roller. There is NO match for this grant. The grant is closing on January 31, 2026.
3. Rescue 158 is in for maintenance (leaking oil issue).
4. The old XT 2500 Radios (total of 10) have been decommissioned, and we should see a reduction in user fees starting next month.
5. Fireman Hunter Henry would like to attend the Fire Fighter One School at a cost of \$2350.00 plus books.

**VILLAGE SOLICITOR:** *Jerry Yost*

1. Solicitor Yost will be putting together a letter to clean things up and have a clear separation of entities for the Village

**COMMUNICATIONS:**

None

**VILLAGE ADMINISTRATOR:** *Mike Miller*

The Council received the Village Administrator's report last week to review.

COUNCIL MEMBER HILLIARD MOVED, SECONDED BY COUNCIL MEMBER LONG and motion carried to approve the Village Administrator's report as presented. The vote: All yes.

Items that came up after the VA report was sent out or that the VA wished to emphasize:

# RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ December 15 \_\_\_\_\_ 20 25 \_\_\_\_\_

- Fairless School would like to acknowledge (celebrate) the upcoming 250-year anniversary of our country by cleaning and refurbishing the Reed Cemetery. Fairless would like permission to clean up the cemetery and do a project at the cemetery. The cemetery is near the new cross-country trail. The cross-country trail was set up not only for their use but as a public walking path. The Army Corp., Fairless, and the Village will need to decide what can be done. Stark Park will advertise the trail once everything is worked out.
- Council Member Hilliard asked when the deer signs by the underpass will be put back in place. VA Miller stated he is not sure who removed the signs, but he will be looking into it and get them put back up. Chief Taylor stated that one of them was taken out in a car accident.
- Council Member Hilliard asked when the road will be restored in the southbound line of the underpass. VA Miller stated that once HP is available, the Street Department will fill the area until weather permits a proper repair. Probably in the Spring.

Administrator’s report for period 12/2/2025 through 12/15/2025:

**Underpass Flooding/Drainage.** The deadline for engineering firms to respond to a request for letters of interest to complete the Underpass Storm Water Study that was posted on ODOT’s website has passed. Stark County Area Transportation Study (SCATS) staff completed their evaluations of the letters of interest, with MS Consultants coming out on top.

MS Consultants letter of interest included notation of a similar project in Huntington West Virginia (UNDERPASS FLOOD MITIGATION | KYOVA for the Metropolitan Planning Organization, City of Huntington, WV on page 6) and that in their *PROJECT UNDERSTANDING + APPROACH* section on pages 9 and 10 they have done some preliminary work and include initial sketches as well as a photo of the outfall, showing that they already have taken a look at the issues.

SCATS has contacted MS Consultants to initiate the process to negotiate and agree on a scope and fee. Towards that end, an initial meeting has been set for Wednesday, December 17<sup>th</sup> in the Stark County Regional Planning Commission (RPC)/SCATS offices to meet with MS Consultants. I will be attending on behalf of the Village. If all goes well, there could be an agreement ready to be signed by the January 6<sup>th</sup> RPC meeting, but with the holidays coming up, that might not be possible.

As a reminder SCATS maximum amount that it will contribute to any single study is \$30,000. It will require a 10% match. The Clerk has checked, and it was indicated the Village can use State Highway Funds.

The process is now that SCATS will provide a submission to ODOT for them to advertise the study to.

**WWTP Rehabilitation and Upgrades Project – Funding** the Water Pollution Control Loan Fund **DRAFT** Program Year 2026 Program Management Plan has been released. The Project Priority and Intended Projects List for PY 2026 includes Brewster. If adopted as currently presented, Brewster is slated to receive a \$453,552 HDSP (Household Sewage Disposal System Program) loan at 0% interest.

Entity	County	Project	Loan Type	Project Type	Estimated Loan Amount	Rate Type	Estimated Award Date
Brewster	Stark	WWTP Rehabilitation and Upgrades	Construction	Wastewater	\$453,552	HDSP 0	7/30/2026

The **DRAFT** Program Year 2026 Program Management Plan still needs final approval.

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ December 15 \_\_\_\_\_ 2025 \_\_\_\_\_

The Village also submitted an OPWC Application for the same project - WWTP Rehabilitation and Upgrades Project. The Village requested a \$331,058 OPWC Grant and a \$69,018 OPWC loan. I have learned that due to additional money being available for OPWC SCIP, the Village is to be awarded those requests/amounts as well. The recommendation of the District 19 Integrating Committee still must be approved at the state level, and if approved an agreement will need to be signed (sometime after July 1st, 2026) before a contract can be awarded and work begins.

Combined the Village is slated to receive a \$331,058 grant and total of \$522,570 in 0% loans, for a total amount of \$853,628.

There is still a portion of the plan being developed, so the estimate will change, so when the adjustments are completed and an updated engineer's estimate is available, I will let Council know.

**OPWC Application – Resurfacing West Main.** I have also learned that due to additional money being available for OPWC SCIP, the Village is to be awarded its request for an OPWC Grant in the amount of \$ 83,243 for the West Main Resurfacing Project. The financial information for the Wabash Water Main Replacement Project is:

- Project Total \$112,493
- OPWC Grant Request \$ 83,243

The District's recommendations still need to be approved by the State. While bids can go out before July 1st , 2026 all projects will have to wait to have a contract awarded until July 1st, 2026, when the Village receives and executes its OPWC Agreements for both projects. I will have legislation for Council so the Village can advertise for all funded projects (District 19 level and OPWC) so Council can award the OPWC portion/alternate as soon as possible after July 1st, 2026.

**Wabash Southwest Side Manhole Project. Construction is complete.** The EPA has made their final visit. A final bill and close-out is in process. As a reminder, with the combination WPCLF Funds and OPWC Funds the Village should not have to pay any more Village funds to complete the project.

**Transportation Plan (Safe Routes to Schools).** A meeting was held December 11<sup>th</sup> to review the draft travel plan and suggest changes. In the month of January, the "final" plan will be available to solicit public input.

Once the plan is approved by the Village and Fairless Schools the Village will be able to apply for Safe Routes to Schools funding again for projects.

**2026 Paving Program.** The revised paving list for 2026 is:

Estimated Paving Funds Available				\$485,000
<b>Base Bid</b>				
	Cleveland	Main	7th	
	5th	Wabash	Cleveland	
	2nd	Lincoln	McKinley	
	McKinley	Main	2nd	
				<b>\$250,105</b>
<b>Remainder</b>				<b>\$234,895</b>
<b>New Alternate #1</b>	Main	Lincoln	McKinley	\$107,922
				\$79,862
				<b>\$28,060</b>

# RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ December 15 20 25 \_\_\_\_\_

<b>Remainder</b>				<b>\$206,835</b>
<b>New Alternate #2</b>				
	Nickle Plate	McKinley	Washington	\$11,765
	Western Pl	Cleveland	Jefferson	\$16,001
				<b>\$27,766</b>
<b>Remainder</b>				<b>\$179,069</b>
<b>New Alternate #3</b>				
	Huron	Jackson	Wabash	\$35,366.50
	Huron	Jackson	Mohican	\$30,858.50
	Burlington	Barber	Harmon	\$5,143.00
	Burlington	Harmon	north terminus	\$10,547.00
	Sante Fe	Wabash	Jackson	\$20,787.00
	Barber	Mohican	west terminus	\$6,443.00
				<b>\$109,145</b>
<b>Remainder</b>				<b>\$69,924</b>

The amount estimated for the five (5) alleys is \$64,243.

The remaining tentative timeline for the 2026 Paving Program is:

- December 15<sup>th</sup>: Council gives third reading to an ordinance authorizing bidding the 2026 Paving Program and passes it with an emergency clause.
- December 29<sup>th</sup>; First advertisement for the 2026 Paving Program
- January 5<sup>th</sup>: Second advertisement for the 2026 Paving Program
- January 5<sup>th</sup>: First reading to an ordinance awarding contract for the 2026 Paving Program.
- January 12<sup>th</sup>: Third advertisement for the 2026 Paving Program
- January 19<sup>th</sup>: Second reading to an ordinance awarding contract for the 2026 Paving Program.
- January 26<sup>th</sup>: Bid Opening
- February 2<sup>nd</sup>: Council amends and passes on third reading to an ordinance awarding contract for the 2026 Paving Program.

Can only award Base Bid and Alternate #2.

Will have to wait for OPWC Small Government to act before Alternate #1 and POSSIBLY Alternate #3 are awarded – either late May or after July 1st.

As a reminder the Paving Fund/Budget is generated from the Village’s income tax. Since 2017, the Village has been concentrating using the Paving Fund/Budget available to almost exclusively address the deficiencies in the Village’s Streets. Since 2017 the Paving Fund/Budget has been supplemented by Municipal Road Fund Grants, OPWC Grants, and a CDBG grant. Those additional grants helped complete approximately 13,418 lineal feet of Village streets to date. For example, the Village received \$39,710.12 funding towards paving Tuscarawas from OPWC Small Government and has up to \$27,524 in OPWC Funds this year towards paving a portion of Chestnut.

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ December 15 \_\_\_\_\_ 20 25 \_\_\_\_\_

## **Hillview Mobile Home Park Pump Station & Force Main Project – Construction.**

A little bit closer to having the Hillview MHP Pump Station and Force Main Project complete (as opposed to just in service).

- back-up generator is in place.
- back-up generator is to be in service next week (12/18).
- SCADA will also be installed next week.
- old treatment facility demolished.
- EPA has visited to observe.

**AMPT Secondary/Redundant Transmission Line – Amendment to Purchase Agreement.** I have drafted legislation to amend the AMPT-Brewster Purchase Agreement to extend the deadline from December 31, 2026, to December 31, 2027.

The AMPT-Brewster Purchase Agreement includes the construction by AMPT of a secondary redundant transmission line and a ring bus at the Village's substations, so that the Village will have two (2) sources of power – one the existing transmission line from First Energy's Harmon Substation, and the second from the soon to be built AEP Alpine Substation over a newly constructed transmission.

The proposed amendment would change the current date of December 31, 2026, to December 31, 2027, in the following sections:

- 6.5 – Right to Lease Back
- 6.6 – Right of Return

This would be the second extension of time.

The reason for the request is twofold.

- First, the AEP Alpine Substation is in design, but at this point has no firm in service date.
- Second, the process of identifying a route for the secondary redundant transmission line being constructed by AMPT took a longer time than anticipated to complete, and as a result the identification of properties to be acquired, surveys, title search, and acquisition activities including negotiating (currently underway) with 48 owners for 87 parcels to obtain the right-of-way was delayed as a result.

A great deal of work has been completed by AMPT to this point to complete construction of the secondary redundant transmission line and a ring bus at the Village's substations, including but not limited to:

- Route selection
- Right-of-way activity (all 87 parcels identified and negotiations underway with 48 owners – at least two (2) complete)
- Engineering a ring bus at the Village's substations to allow the two transmission lines (one existing from First Energy and a second new from AEP Alpine Substation) so that in the event power is lost from one feed the Village can nearly instantaneously switch over to the other. Engineering for the ring bus is complete with bidding out construction under way.
- Engineering the transmission line from AEP's Alpine Substation to Brewster's Substations. Engineering for the transmission line is between 60% and 90% complete. Work on identifying steel pole vendors is underway.
- Construction of the transmission line from AEP's Alpine Substation to Brewster's Substations, to start when engineering and right-of-way acquisition is complete.

A good deal of money has been spent by AMPT to this point, and the current total estimate of cost for the project remains in the 17-to-20-million-dollar range.

The sale of Brewster's transmission line and the concurrent agreement by AMPT to complete construction of the secondary redundant transmission line and a ring bus at the Village's substations was and remains very important to the Village. That transaction included:

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ December 15 20 25 \_\_\_\_\_

- The purchase of the Village's transmission line for \$2.5 million, which reduced the Village's potential exposure and also provided an influx of funds.
- AMPT agreed as part of that purchase to construct a second remote transmission feed to Brewster's Substation.
- AMPT agreed as part of that purchase to construct a ring bus to assure that once the second remote transmission feed is constructed, any outage at the First Energy Harmon Substation or the associated AMPT transmission line from Harmon to the Villages substation(s) is nearly instantaneously switched over to the new second remote feed from AEP's Alpine Substation.
- The proceeds from the Village's transmission line were used to pay off the debt for the \$2.4 million second substation that was under construction at the time.

Having reliable power sources (redundancy) and having two (2) substations which also provide redundancy, provides a more secure electric system for Brewster residents and businesses. And it has all been possible without expending Village Electric Department funds, and without any increase in electric rates for either Brewster residents or businesses – in fact, none in over ten (10) years.

**I am recommending to Council that the amendment to extend the deadline from December 31, 2026, to December 31, 2027, be approved.**

**Storm Drainage Projects.** The current list of storm sewer projects in their priority order, with updates on their status. These are not necessarily on a first come/first serve basis but based on their criticality and/or ability to fit into the schedule. The current list is:

1. 7<sup>th</sup> Street by the Football Field. **See summary below.**
2. Underpass. **Study has been funded. See summary below.**
3. Dartmouth/Amherst relief line. **Easement has been signed. Need surveyor to set pins. Work to start when it can be scheduled and weather permits.**
4. Drainage from Harmon west of 264 Harmon. **Survey needs to be completed.**
5. At the East End of 1st Street SE. **Will have to coordinate with US Army Corps of Engineers.**
6. Open ditch east of Mohican. **We are consulting with Stark County Soil & Water.**

**7<sup>th</sup> Street Drainage near Football Field.** Street Superintendent Page and I met with Superintendent Hearn on 7<sup>th</sup> Street at the SW gate to the football field to examine a suspected drainage issue. Years ago, the open ditch was filled in by installing pipe. Those pipes in the former ditch line led to a 30-inch pipe that crosses 7<sup>th</sup> Street to the north to outlet into a ditch/lowland. In addition, there is a pipe that runs under the football field from the south that also feeds into the same outlet. At the junction of those four (4) pipes, there is no structure that allows inspection, cleaning, or other maintenance.

**The issue is that a sinkhole has developed at the approximate area of the "junction."**

The school had their line TVed. Their line is concrete to approximately the fence line, where it switches to corrugated metal. The corrugated metal pipe is rusted out at the bottom. The pipe then goes past the ditch line pipes to 7<sup>th</sup> Street, where it switches back to concrete.

The school is looking to line their pipe. The Village will look at the pipe under 7<sup>th</sup> Street to gauge its integrity. If ours is in good shape, we may have it lined as well.

In the meantime, the Village in addition to scheduling a separate TVing of the pipe under 7<sup>th</sup> street will be digging up the "junction" in the ditch line to insert a structure (catch basin) so that the pipes are properly connected and so all parties have access to the storm pipes. The school has asked if some of their pipe south of the new structure needs replaced so that it be done at the same time and that they are billed for time and material.

**Rate Studies (Reviews).** Keeping with the Village's practice of having a rate study completed every two (2) to three (3) years, I am getting a price to complete rate studies (reviews) for Water,

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ December 15 \_\_\_\_\_ 20 25 \_\_\_\_\_

Wastewater, and Electric utilities from John Courtney and Associates. A rate review looks at income and expenses, projecting them out 4 to 5 years. It will update the revenue requirement models to ensure that the revenue is sufficient to support expenses in each utility. A utility fund is classified as healthy if the revenue exceeds expenses AND there is a 4-to-6-month unencumbered carryover at the end of the year.

This year's rate review will be taking a closer look at the Electric Funds. There has not been a rate increase in at least 10 years, unlike water and sewer which have a set amount of increase each year to keep pace with inflation. Some things that have/are affected/affecting our annual carryover (increased expenses) in Electric include (but may not be limited to):

- An adjustment of the Power Cost Adjustment (PCA) formula. The adjustment made the charge fairer and more stable for our customers but also resulted in a drop in income. Residents saw and continue to see savings in their monthly electric bill because of the PCA adjustment.
- The switch of charging other Village Departments for their electricity to, in accordance with state law, having the Electric Fund provide "free" electricity to all other Village Departments resulted in a loss of revenue to the Electric Fund.
- No increase in rates in at least 10 years.
- SUBSTANTIAL increases in the cost of materials.
- Budgeting for personnel increases at 3%. The combination of increases in wages and benefits exceeding the projection in addition to the allocation of wages and benefits from other Departments to the Electric Fund results in exceeding the OPERATING RESULTS - CASH BASIS projection for personnel for 2025 (page 6 of attachment) by \$100,000. We anticipate that line to be \$883,000 at year end, while the projection was \$782,800. Of the \$883,000 the lineman's wages and benefits amount to approximately \$561,000. That leads to the following bullet point ...
- How wages and benefits of other Departments are allocated to the Electric Department. For example, currently the VA salary and benefits are being charged 79% to the Electric Fund. The reality in my opinion is quite different. This is being addressed – we will be recommending my salary and benefits will be allocated 17% to Electric, 17% Water, 16% sewer, and 50% general fund. Changes to other Department allocations will be made as well.

**VILLAGE MAYOR:** *Charles Hawk*

1. Mayor Hawk would like to recommend that Council appoint Marissa Proffitt to be a Full Time Police Officer in the Brewster Police Department.
2. There are 11 residents that participated in Griswold Christmas Lighting Contest. The winners will have signs placed in their yards on Tuesday, December 16.
  - First Place - 246 Fifth Street S.W. (\$100.00)
  - Second Place - 322 Second Street S.W. (\$75.00)
  - Third Place - 361 Main Street S.W. (\$50.00)

**VILLAGE CLERK-TREASURER:** *Kris King*

1. Check register for the last meeting and this meeting was available for review and signatures.
2. Working on year-end financials.
3. The Clerk was very vocal on expressing the need for the Fire Department to be using the Aladtec Timekeeping System. Paychecks will only be issued for time that is documented through the timekeeping system starting January 1<sup>st</sup>.

**COMMITTEES or COUNCIL REPORTS:** *The Goal of any committee meeting is to discuss an issue or proposal and to provide, by consensus of the committee members, ONE recommendation to Council.*

1. Record Commission met earlier this evening. A couple of items were added to the RC-2 and a vacancy on the board was filled by resident Joyce Cunningham.

**PENDING EXPENDITURE REQUESTS:**

1. None.

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ December 15 20 25 \_\_\_\_\_

**PENDING PROPOSALS FROM PAST MEETINGS:**

1. None.

**OLD or NEW BUSINESS:** Council Rules require a two-week waiting period before any expenditure of funds unless determined to be an emergency.

COUNCIL MEMBER HILLIARD MOVED, SECONDED BY COUNCIL MEMBER DORKOFF and motion carried to accept Officer Marissa Proffitt as a Full Time Officer for the Village. The vote: All yes.

COUNCIL MEMBER DORKOFF MOVED, SECONDED BY COUNCIL MEMBER HILLIARD and motion carried to pay the fee of \$2350 (plus, books) for Fireman Hunter Henry to attend Fire Fighter's 1 school. The vote: All yes.

COUNCIL MEMBER RADICH MOVED, SECONDED BY COUNCIL MEMBER LONG and motion carried to give permission to Fire Chief Colucy to apply for the State Fir Marshalls grant for the Hose Roller. The vote: All yes.

**VILLAGE SPEAKS (Communications received by Council Members from Village Residents):**

1. COUNCIL MEMBER HILLIARD stated that there is a new owner of the Station Restaurant and that we need to support the restaurant. The Locomotion Special will be brought back to the menu.
2. Village Solicitor Yost asked Police Chief Taylor about the status of the barking dogs. Police Chief Taylor stated that the north side seems better, but the south side dogs are continuing to bark.
3. Police Chief Taylor reported that the State Collaborative Board will be sending two officials to the January 5<sup>th</sup> meeting to recognize the Brewster Police Department as the latest department to achieve certification. There are only 10 departments in the state that have achieved certification.
4. COUNCIL MEMBER HILLIARD asked when the recently voted Council Members will be sworn in. It was decided that it will be done at 6:345 p.m., before our next council meeting, on January 5, 2026
5. COUNCIL MEMBER LONG would like a list of meetings that will be moved to Tuesday due to national holidays.

**AUDIENCE COMMENTS:**

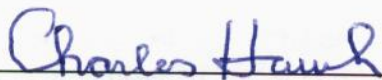
1. Nothing to report.

COUNCIL MEMBER RADICH MOVED, SECONDED BY COUNCIL MEMBER LONG and motion carried to adjourn the meeting at 7:56 p.m. The vote: All yes.

Respectfully submitted,



Kris King, Village Clerk-Treasurer



Charles Hawk, Mayor